



## **Application Guidelines for the 14th Shiseido Female Researcher Science Grant**

Shiseido Female Researcher Science Grant Office

Revised: August 31, 2020

### **1. Purpose**

To contribute to the development of research by supporting the activities of talented female researchers.

### **2. Target Disciplines**

The disciplines of natural science (application for either the science-and-engineering field or the life-science field). Interface and colloid chemistry applications are particularly welcome.

### **3. Target Applicants**

Female researchers who will conduct research in disciplines of natural science at a Japanese university or a public research facility in Japan during the grant period.

- \* No restrictions in terms of age or nationality.
- \* No references required. This is a completely open application system in which anyone is free to apply.
- \* Individuals who are researchers already in a leadership role (professors, etc.), graduate / undergraduate students, or corporate-affiliated researchers at the time of application are ineligible.

### **4. Grant Amount / Number of Grants**

One million yen per grant / max. 10 grants awarded

### **5. Grant Funded Research Period**

The 14th Grant Period: One year from June 2021 to May 2022

### **6. Uses of Grant**

Research expenditures (lab equipment costs, test reagent costs, etc.), employment of research assistants, etc. (Excludes uses related to animal experiments.)

## 7. Application Method

Please carefully read the 14th application guidelines and apply from the Shiseido Research Grant site.

<https://corp.shiseido.com/jp/rd/doctor/grants/science/>

To apply for the Shiseido Female Researcher Science Grant, My Page registration is required. If you are new to this site, please click the “New member registration” button and follow the procedure for [Register My Page] below. If you have already registered, follow the procedure for [Members already registered to My Page] below.

### [Register My Page]

Applicants for the 14th Shiseido Female Researcher Science Grant can register My Page from the “New member registration” button under the recruitment summary.

1. Click the “New member registration” button at [https://grants-application.shiseido.com/scp/en/member/register\\_email1.php](https://grants-application.shiseido.com/scp/en/member/register_email1.php), enter your e-mail address, and click the “Send” button. An e-mail will be sent to the address provided.
  - \* Note: Communications and examination results will also be sent during the application period. Please enter an e-mail address that may be used continuously after registration. Also, this address will be used as a member ID. (Once registered, a member ID may be used continuously.)
2. Click the URL in the e-mail, confirm membership agreement, and register basic information on the My Page registration screen. Please input your name, date of birth, and password on the My Page Registration screen, and click the “Register” button.
3. Click the “New registration” button on My Page. Please fill in the necessary fields.
4. Confirm the contents and click the “Register” button to complete registration.
  - \* Note: Contents can be saved and changed in progress by clicking the “Save” button.
  - \* Note: Contents cannot be changed after clicking the “Register” button.

### [Members already registered to My Page]

1. Log in to My Page at <https://grants-application.shiseido.com/scp/en/member/index.php> and enter your membership ID (e-mail address) and password. Please click either the “New registration” or the title of an application saved in progress and fill in the necessary fields.

2. Confirm the contents and click the “Register” button to complete registration.

\* Note: Contents can be saved and changed in progress by clicking the “Save” button.

\* Note: Contents cannot be changed after clicking the “Register” button.

## 8. Deadline

**12:00 (noon) November 16 (Monday) 2020 (End of registration period)**

## 9. Evaluation Criteria

**The Shiseido Female Researcher Science Grant supports you in the aspiration to become a leading researcher. We welcome unique, creative research projects that have the potential to expand your field of research.**

Judges outside Shiseido (in alphabetical order: Associate Professor Ikuko Kakizaki of Hirosaki University, Honorary Professor Kashiko Kodate of the Japan Women's University, Professor Takashi Kondo of Tokyo University, Professor Kimiko Yabe of Fukui University of Technology) and judges within Shiseido objectively assess the following criteria in their decision-making.

(1) Criteria pertaining to the research topic

- Background, purpose and social significance of the research
- Validity of the research plan (concreteness and logic of the plan in regard to purpose, as well as achievability)
- Uniqueness of the research (creativity and innovation)

(2) Criteria pertaining to the researcher

- Research achievements, self-motivation, enthusiasm, **thought process as a researcher in a leadership role**, etc.

## 10. Announcement of Results from Judging

All applicants will be notified of results in or after March 2021. After June 2021 the names of grant recipients and research titles for which they applied will be posted on the site, and a press release will be issued.

\* Note: A research grant certificate award ceremony will be held, as well as a presentation of grant recipients' research results from the previous year, along with a networking event at the Shiseido Global Innovation Center (Minato Mirai district) in July 2021. Your attendance is requested. (Due to the ongoing COVID-19 crisis, the ceremony and research results announcement may be carried out online.)

## 11. Announcement of Results from Judging

All grant recipients are required to submit research reports as outlined below.

(1) Written research reports: Prepare and submit a written report that details the results of the year's research as well as your future research plans. A detailed accounting report of the use of grant money is also required (due within two months of the end of the research period).

(2) Research report conference: All recipients are required to attend a research report conference scheduled to take place at the Shiseido Global Innovation Center (Minato Mirai district), where they will present the results of their respective research (scheduled for July 2022). Lodging and domestic travel costs related to this conference will be covered.

\* Note: Your active participation in academic presentations is requested in order to share the research results achieved through the use of grant money. Please be sure to specify that the research was conducted through funding from the Shiseido Female Researcher Science Grant in oral presentations at academic conferences or publications in academic journals.

\* Note: Please contact our offices immediately in the event research is suspended due to circumstances such as pregnancy, childbirth, care-giving, illness or the occurrence of a disaster during the research period for which the grant is given.

## 12. Rules and Precautions

(1) Individuals who receive (or plan to receive) other research grants during the research period for this grant should apply only after confirming that the rules of other research grants to be received allow additional research grants. You may receive other research grants in addition to this grant.

(2) We are endeavoring to end animal testing in the development of cosmetic products (<https://corp.shiseido.com/en/sustainability/consumer/experiment/>). All applicants should be aware that research topics that include animal testing related to the development of cosmetic products will also be judged as to whether such research is compliant with these measures.

(3) Please understand that the company cannot respond to inquiries regarding the receipt of application materials or the selection of grant recipients.

(4) All grant recipients may be requested on occasion to submit opinion pieces, etc. for publication in newspapers, magazines, on the Internet, etc. Grant recipients may also be requested to take part in company activities pertaining to this grant (including but not limited to speaking engagements or public relations). Your active participation is requested.

## 13. Handling of Personal Information

(1) Shiseido Co., Ltd. (hereinafter “the Company”) uses personal information submitted in applications (hereinafter “personal information”) only to review applications, to manage the grant, to respond to inquiries, and to communicate information from its offices in accordance with its Privacy Policy (<https://corp.shiseido.com/en/privacy-policy/>). If the names of joint researchers are included on the application form, it is the applicant’s responsibility to obtain their consent for the purpose of use of personal information as listed here. Personal information will be appropriately kept in accordance with the Privacy Policy and internal rules of the Company under a strict management system. The Company may outsource the management of personal information to a third party to use the information for the above purposes, and the outsourcee may contact applicants. In addition, if information is requested by public agencies

pursuant to the provisions of the law or for the public interest based on these provisions, the minimum necessary information may be disclosed or provided.

- (2) Requests for disclosure, modification, and deletion of personal information should be addressed to the Shiseido Female Researcher Science Grant Office (e-mail: [grant\\_jimukyoku@to.shiseido.co.jp](mailto:grant_jimukyoku@to.shiseido.co.jp)). Requests will be handled promptly after identity verification. The Personal Information Protection Manager is responsible for the risk management department. For details, refer to the Privacy Policy (<https://corp.shiseido.com/en/privacy-policy/>) of the Company. Also, in handling personal information, the Company appoints a person in charge of information management, under the direction of the Information Management Officer, who conducts education for all persons engaged in business for the appropriate protection, management, and use of personal information.

## **The 14th Shiseido Female Researcher Science Grant**

### **Guidelines in Preparing the Application Form**

#### **<Application Form in General>**

- (1) Please proceed with the application once you have thoroughly read the application guidelines and consented to the membership agreement.
- (2) Do not enter a receipt number.
- (3) Please be careful to input correct information and leave no sections blank. Please note that applications cannot be submitted if fields are missing.

#### **<Regarding Research Grants Received from 2016 to 2020>**

- (1) Please enter grant names and amounts, regardless of whether they were public research grants or research grants from a private institution.
- (2) List the research grants you received as a “lead author” from 2016 to 2020, starting from the most recent grant received (include grants you are planning to receive during the fiscal year 2020).
- (3) List only the major grants you have received, if you have received more than five.
  - You may also list research grants received in or before 2015 only if research was suspended for a period of time in the past five years due to circumstances such as childbirth or child-rearing. In that case, please be sure to enter specific reasons in the remarks column.

#### **<A Brief Explanation of Your Research Topic>**

Please enter a brief description (catchphrase) to be used in communicating your research in an easy-to-understand way to non-specialists, such as middle and high-school students (generally, it should be approximately 10 to 30 words). We may release this description to the press during the presentation of the grant recipients as a supplement to the submitted research topic.

#### **<Publication of Original Papers>**

List your original papers that have been published during the past five years, starting with the most recent, according to the following rules.

- List papers related to the research topic in your application (papers that you think are important, papers in which you were central in carrying the research, up to a maximum of 10 papers).
- Papers must have been peer reviewed. Do not list meeting abstracts or proceedings. We are aware that in certain research areas, research articles are uploaded to preprint servers for review

on the Internet, instead of being submitted to peer-reviewed journals. If you have to, or would like to list such articles, please let us know by e-mail ([grant\\_jimukyoku@to.shiseido.co.jp](mailto:grant_jimukyoku@to.shiseido.co.jp)).

- Paper information: List the authors' names (include the applicant's name in bold text), the title, name of the journal (official name), ISSN (online edition and print edition), volume, and pages.
- For issued year and author information, please select from the pull-down menu of specified items.
- Of the above, please attach PDF data representing 1 or 2 papers using the "File registration" button in field 3-(1) "Publication of original papers".

### **[Inquiries]**

Shiseido Female Researcher Science Grant Office

URL <https://corp.shiseido.com/jp/rd/doctor/grants/science/>

\* Please direct inquiries to the bottom office above.