



## **Application Guidelines for the 17th Shiseido Female Researcher Science Grant**

Shiseido Female Researcher Science Grant Office  
Revised: August 30, 2023

### **1. Purpose**

Shiseido is striving to realize a sustainable world where everyone can enjoy a lifetime of happiness through the power of beauty. Among our efforts as a leading company in our field is the promotion of a variety of initiatives to solve gender issues and empower women in Japan. We are working to increase the ratio of female researchers in Japan, which compared to Western nations remains at a low level of about 17.8%<sup>\*)</sup>. To achieve this goal, the Shiseido Female Researcher Science Grant is promoting the development of talented female researchers aiming for a leading position in the future by providing support for women conducting world-leading research in the field of natural sciences.

\*) From the 2022 Science and Technology Research Survey by the Ministry of Internal Affairs and Communications.

### **2. Target Disciplines**

Disciplines of natural science (science and engineering or life science fields). Disciplines relating to research on cosmetology and health, or research that has the potential to develop into those areas, are welcome.

### **3. Target Applicants**

Female researchers who will be conducting research in the disciplines of natural science at a Japanese university or a research facility besides companies in Japan during the grant period.

\* No restrictions in terms of age or nationality.

\* No references required. This is a completely open application system in which anyone is free to apply.

\* Individuals who are researchers already in a leadership role (professors, etc.) and graduate / undergraduate students at the time of application are ineligible to receive the grant.

\* No limit on number of applications (number of times applying). However, those who have previously received the grant are ineligible to receive it again.

#### **4. Grant Amount / Number of Grants**

One million yen per grant / max. 10 grants to be awarded

#### **5. Grant Funded Research Period**

The 17th Grant Period: One year from June 1, 2024, to May 31, 2025

#### **6. Uses of Grant**

The research grant can be used for research expenses (reagent costs, equipment costs, etc.), expenses necessary to carry out research (childcare expenses when attending academic conferences, employment of research assistants, etc.)

Please note that the research grant cannot be used to cover expenses related to animal testing.

#### **7. Application Method**

Please carefully read the 17th application guidelines and apply from the Shiseido Female Researcher Science Grant site (<https://corp.shiseido.com/jp/rd/doctor/grants/science/>).

To apply for the Shiseido Female Researcher Science Grant, a My Page registration is required. If you are new to the site, click the “New member registration” button and follow the procedure for [My Page Registration] below. If you have already registered, follow the procedure for [Members who’ve already registered a My Page] below.

##### **[My Page Registration]**

Applicants for the 17th Shiseido Female Researcher Science Grant can register a My Page from the “New member registration” button on the site.

1. Click the “New member registration” button, enter your e-mail address, and click the “Send” button. An e-mail will be sent to the address provided.

\* Communications and evaluation results will also be sent during the application period. Please enter an e-mail address that you plan to use continually after registration. This address will also be used as a member ID. (Once registered, the member ID may be used continually.)

2. Click the URL in the e-mail, confirm the membership agreement, and register your basic information on the My Page registration screen. Please enter your name, date of birth, and password on the My Page Registration screen, and click the “Register” button.

3. Click the “New entry” button on My Page. Fill in the necessary fields.
4. Confirm the content and click the “Register” button to complete registration.

\* Application details can be saved in progress by clicking the “Save” button and can be modified during the application period from My Page.

#### **[Members who’ve already registered a My Page]**

1. Log in to My Page(<https://grants-application.shiseido.com/scp/en/member/index.php>) and enter your membership ID (e-mail address) and password. Click the “New entry” and fill in the necessary fields.
2. Confirm the content and click the “Register” button to complete registration.

\* Application details can be saved in progress by clicking the “Save” button and can be modified during the application period from My Page.

#### **<Notes>**

##### **(1) Application details cannot be modified after the application period ends.**

**If you want to modify your application details after submission with the "Register" button during the application period, click the "Restore save" button and modify your application details. Then, submit again with the "Register" button. If you want to delete all your application details, click the "Delete" button.**

**(2) While filling in your application form, press the "Save" button regularly (about every 20 minutes). If you do not press the "Save" button for a certain period of time (about every 20 minutes), you will be automatically logged out, and the data entered during that time will not be sent to the system, erasing all the newly entered content.**

**The minimum that must be entered to “Save” content is the entering of a research title (it can be a temporary title that can be modified after saving).**

## **8. Deadline**

**12:00 (noon) November 16 (Thursday) 2023 (End of registration period)**

**\* Note: Due to system limitations, you will not be able to access the registration or login links after the deadline, so please register before the end of the registration period. When registration is completed, you will receive an "application acceptance" notification email.**

## 9. Evaluation Criteria

**The Shiseido Female Researcher Science Grant will support you in your aspiration to become a leading researcher. We welcome unique, creative research projects that have the potential to expand one's field of research.**

Judges outside Shiseido (in alphabetical order: Associate Professor Ikuko Kakizaki of Hirosaki University, Honorary Professor Kashiko Kodate of the Japan Women's University, Professor Takashi Kondo of Tokyo University, Professor Kimiko Yabe of Fukui University of Technology) and judges within Shiseido objectively assess the following criteria in their decision-making. They will select those who are judged to be suitable for supporting as female researchers aiming for a leadership position in the future.

### (1) Criteria pertaining to the research topic

- Background, purpose, and social significance of the research
- Validity of the research plan (concreteness and logic of the plan in regard to purpose, as well as achievability)
- Uniqueness of the research (creativity and innovativeness)

### (2) Criteria pertaining to the researcher

- Research achievements, acquisition of research grants, proactive participation in social activities, thought process and enthusiasm as a researcher in a leadership role, vision of social impact and application of own research

< Notes >

(1) If you have received a scientific research grant or a grant from another private institution with the same research content as the research content applied for in this grant, your research will not be eligible for evaluation.

(2) If you have decided to receive financial support besides research grants from private institutions (joint research, contract research, support research, etc.) with the same research content as the research content you applied for in this grant, other applicants with similar evaluation results may be prioritized.

## 10. Announcement of Evaluation Results

All applicants will be notified of the evaluation results in or after March 2024. After June 2024, the names of the grant recipients and research titles for which they applied to will be posted on the site, and a press release will be issued.

\* A research grant certificate award ceremony, a presentation of the grant recipients' research results from the previous year, and a networking event will be held. Grant recipients will be contacted as soon as the schedule and venue are decided. Your attendance is requested.

## **11. Obligation**

All grant recipients are required to submit and participate in the following.

- (1) Participate in the 17th Shiseido Female Researcher Science Grant Award Ceremony and the research report conference.
- (2) Report a detailed accounting report of the use of grant money (due within two months of the end of the research period).
- (3) Continue your research for one year and report the research results.

## **12. Handling of Research Results**

- (1) Your active participation in academic presentations is requested so that the research results achieved through the use of the grant money can be shared. Please specify that your research was conducted through the Shiseido Female Researcher Science Grant fund in oral presentations at academic conferences or publications in academic journals.
- (2) Shiseido does not claim any rights to the application of patents or utility models based on the research results obtained by grant recipients.

## **13. Rules and Precautions**

- (1) Individuals who receive (or plan to receive) other research grants during the research period for this grant should apply only after confirming that the rules of other research grants allow additional research grants.
- (2) We are endeavoring to end animal testing in the development of cosmetic products. Please see the initiative at <https://corp.shiseido.com/en/sustainability/consumer/experiment/>. All applicants can apply for research topics that include animals. However, all applicants should be aware that research topics that include animal testing aimed at developing cosmetics and quasi-drugs will also be judged for compliancy with this initiative.
- (3) Please understand that the company cannot respond to inquiries regarding the receipt of application materials or the selection of grant recipients.
- (4) You will be awarded and given the grant after signing a contract.
- (5) As stated in No.11 Obligation, if a reason arises that makes it difficult for you to carry out the research, please contact the secretariat immediately.

## **14. Handling of Application Documents**

Application documents are used solely for the evaluation of this grant. The intellectual property rights of application details belong to the applicant. When applying, the applicant bears the risk and responsibility for following necessary procedures regarding the protection of rights, etc.

**Please note that the application data on “My Page” will be deleted on December 1 of the year five years from the application deadline from the perspective of protecting personal information.**

**The application documents will not be provided to applicants by the secretariat, so please make a copy yourself in advance.**

## **15. Handling of Personal Information**

- (1) Shiseido Co., Ltd. (hereinafter “the Company”) uses personal information submitted in applications (hereinafter “personal information”) only to review applications, to manage the grant, to respond to inquiries, and to communicate information from its offices in accordance with its Privacy Policy (<https://corp.shiseido.com/en/privacy-policy/>). If the names of joint researchers are included on the application form, it is the applicant’s responsibility to obtain their consent for the purpose of use of personal information as listed here. Personal information will be appropriately kept in accordance with the Privacy Policy and internal rules of the Company under a strict management system. The Company may outsource the management of personal information to a third party to use the information for the above purposes, and the outsourcers may contact applicants. In addition, if information is requested by public agencies pursuant to the provisions of the law or for the public interest based on these provisions, the minimum necessary information may be disclosed or provided.
- (2) Requests for disclosure, modification, and deletion of personal information should be addressed to the Shiseido Female Researcher Science Grant Office. Requests will be handled promptly after identity verification. For details, refer to the Privacy Policy of the Company.

## **The 17th Shiseido Female Researcher Science Grant**

### **Guidelines in Preparing the Application Form**

#### **<Application Form in General>**

- (1) Please proceed with the application once you have thoroughly read the application guidelines and consented to the membership agreement.
- (2) Charts on the application form cannot be filled in. If you want to attach an image, please

convert it to JPEG or PDF format and attach it to the bottom space in "2. Details about the research for which the application is being made."

- (3) Please be careful to enter the correct information and leave no sections blank. Please note that applications cannot be submitted if fields are missing.
- (4) Please read carefully the Notes on Making Entries stated on the application form and the explanations on each entry item before filling in the application.

### **<A Brief Explanation of Your Research Title>**

We may release this description to the press during the presentation of the grant recipients as a supplement to the submitted research title.

### **<Publication of Original Papers>**

Papers must be peer reviewed. Do not list meeting abstracts or proceedings. We are aware that in certain research areas research articles are uploaded to preprint servers for review on the Internet instead of being submitted to peer-reviewed journals. If you have to, or would like to list such articles, please let us know by e-mail.

### **[Shiseido Female Researcher Science Grant Office ]**

E-mail: [grant\\_jimukyoku@to.shiseido.co.jp](mailto:grant_jimukyoku@to.shiseido.co.jp)

\* Please direct inquiries to the office above.